



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a non-discrimination in employment on any basis including race, color, age, sex, religion, handicap or national origin

PERSONAL INFORMATION _____ Social Security Number _____
 _____ Date _____

Name _____
 _____ Last _____ Middle _____ First _____

Present Address _____
 _____ Street _____ City _____ State _____ Zip _____

Permanent Address _____
 _____ Street _____ City _____ State _____ zip _____

Phone No. _____

Referred By _____ Are you 18 yrs of age or older? Yes No

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____ Salary Desired _____

Are You Employed Now? Yes No If So May We Inquire of Your Present Employer? Yes No

Ever Applied to this Company Before? Yes No Where? _____ When? _____

EDUCATION

		Circle Last Year Completed	Did You Graduate?	Subjects Studied and Degree(s) Received
Grammar School			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
High School			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
College			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	
Trade, Busines, or Correspondence School			<input type="checkbox"/> Yes	
			<input type="checkbox"/> No	

GENERAL

Subjects of Special Study or Research Work _____

Job Related Skills (typing, driver's license, ets.) _____

Activities Other Than Religious (Civic, Athletic, _____)

Exclude Organizations, The Name Or Character Of Which Indicates The Race, Sex, Color Or National Origin Of Its Members _____

FORMER EMPLOYERS

List below your last four employers, starting with the last one first

Date: Month and Year	Name and Address of Employer	Salary (upon leaving)	Position	Reason For Leaving

REFERENCES

List below three persons not related to you, whom you have known at least one year

Name	Address	Position	Years Acquainted
1			
2			
3			

"UNDER MARYLAND LAW AN EMPLOYER MAY NOT REQUIRE OR DEMAND ANY APPLICANT FOR EMPLOYMENT OR PROSPECTIVE EMPLOYMENT OR ANY EMPLOYEE TO SUBMIT TO OR TAKE A PLOYGRAPH, LIE DETECTOR OR SIMILAR TEST OR EXAMINATION AS A CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. ANY EMPLOYER WHO VIOLATES THIS PROVISION IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT TO EXCEED \$100."

Date _____ Signature _____

"It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment. An employer who violates this law shall be subject to criminal penalties and civil liability."

AUTHORIZATION

I authorize investigation on all statements contained in this application. I understand that misrepresentation of information requested is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may regardless of the date of payment of my wages and salary, be terminated at any time without case and without any previous notice.

Date _____ Signature _____

In Case of Emergency Notify _____
Name

Address _____ Phone Number _____

DO NOT WRITE BELOW THIS - OFFICE USE ONLY

Interviewed By _____ Date _____

REMARKS: _____

INS Form I-9 completed? Yes No

Hired _____ For Dept. _____ Postion _____ Will Report _____ Salary Wages _____

Approved: 1. _____ 2. _____ 3. _____

Employment Manager _____ Dept. Head _____ General Manager _____